



## **NAMI FC OPERATING POLICY**

**SUBJECT:**     **ETHICS POLICY**

**Purpose:**     NAMI FC believes strongly that its members must uphold the highest standards of ethical, professional behavior. As representatives of this organization, employees must practice honesty and integrity in fulfilling responsibilities and comply with all application laws and regulations.

**Policy:**     It is the responsibility of all NAMI FC professionals (staff and board members) to observe the highest standards of business and personal ethics and to adhere to all legal requirements imposed upon NAMI FC while carrying out the mission of the organization. To demonstrate this belief, NAMI FC staff and board members agree to:

**Procedure:**

- Recognize that the chief function of NAMI FC at all times is to serve the best interests of our constituency.
- Accept as a personal duty the responsibility to keep up to date on emerging issues and to conduct ourselves with professional competence, fairness, impartiality, efficiency, and effectiveness.
- Respect the structure and responsibilities of the board, provide them with facts and advice as a basis for their making policy decisions, and uphold and implement policies adopted by the board.
- Keep the NAMI community informed about issues affecting it.
- Conduct NAMI FC and operational duties with positive leadership exemplified by open communication, creativity, dedication, and compassion.
- Exercise whatever discretionary authority we have under the law to carry out the mission of the organization.
- Serve with respect, concern, courtesy, and responsiveness in carrying out the organization's mission.
- Demonstrate the highest standards of personal integrity, truthfulness, honesty, and fortitude in all our activities.
- Avoid any interest or activity that is in conflict with conduct of our official duties.
- Strive for personal and professional excellence and encourage the professional developments of others.
- To hold paramount the safety, health and welfare of the public in the performance of professional duties.
- To treat with respect and consideration all persons, regardless of race, religion, gender, abilities, age, or national origin.
- To collaborate with and support other professionals in carrying out NAMI FC mission.

**APPROVED BY THE  
BOARD OF DIRECTORS:**